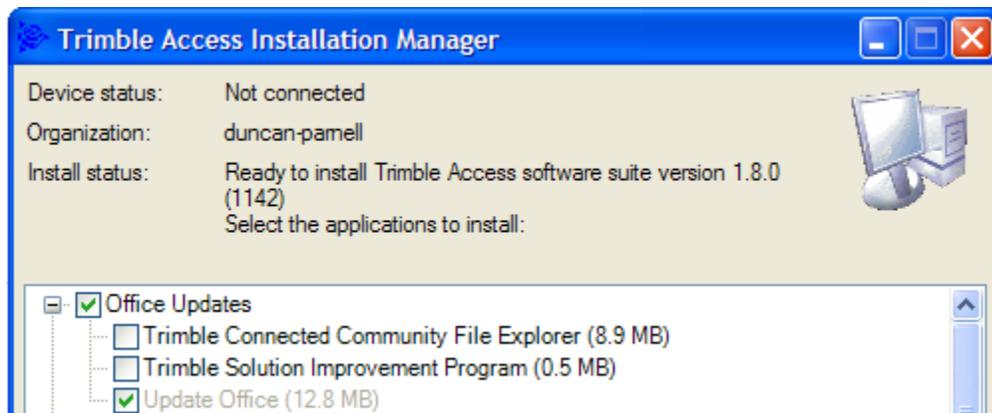


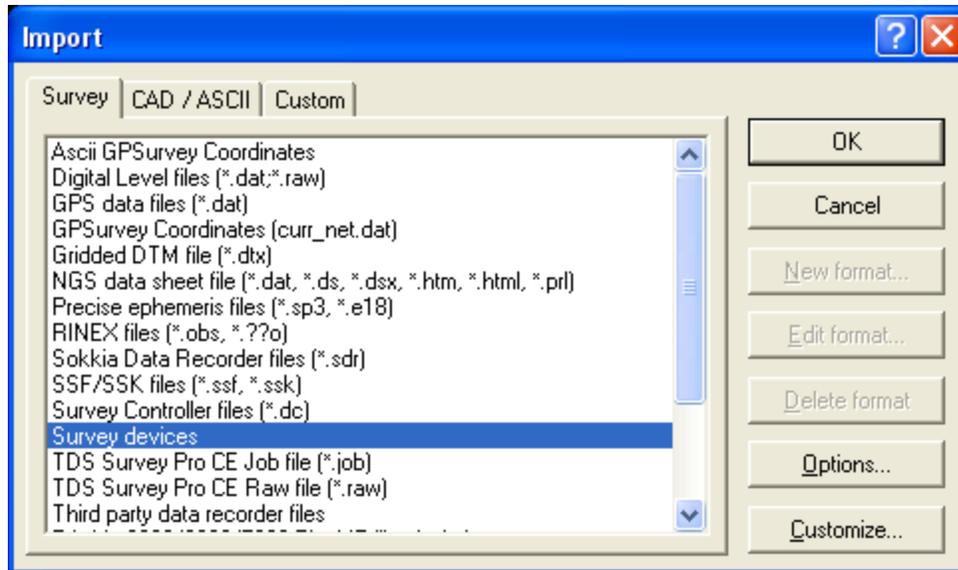
## Creating a Device in Trimble Geomatics Office for Transferring Data with Trimble Access

When using the Trimble Geomatics Office software data can be transferred back and forth from a device running Trimble Access. To be able to send/receive data from device running Trimble Access perform the following steps.

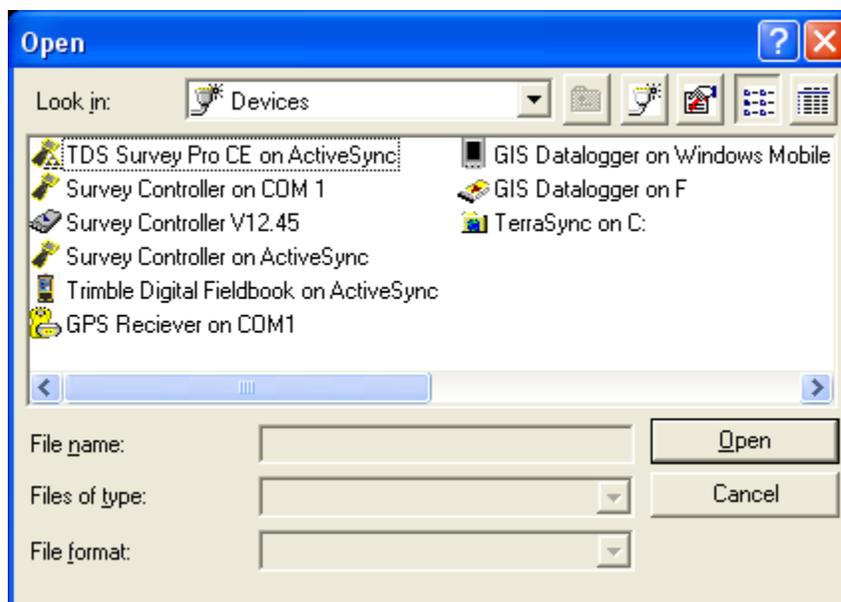
1. Download and Install the Trimble Access Installation Manager from Trimble's Support Site - <http://www.trimble.com/survey/Trimble-Access-IS-support.aspx>.
2. Start the Trimble Access Installation Manger Software by click on Start/All Programs/Trimble Access Installation Manager.
3. Make sure there is a check in the box for Office Updates and in Update Office.



4. Click on Start at the bottom of the screen to update the office software with the necessary drivers to support Trimble Access.
5. Start the Trimble Geomatics Office Software.
6. Create or open a project.
7. Click on File/Import.



8. Select Survey devices and click OK.



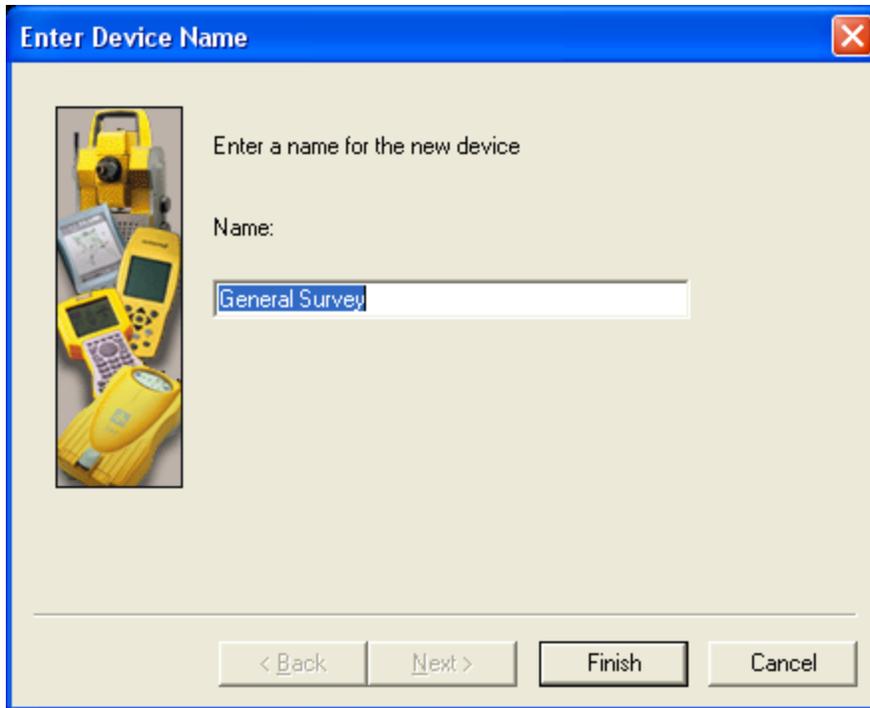
9. Click on the  icon to create a new device.



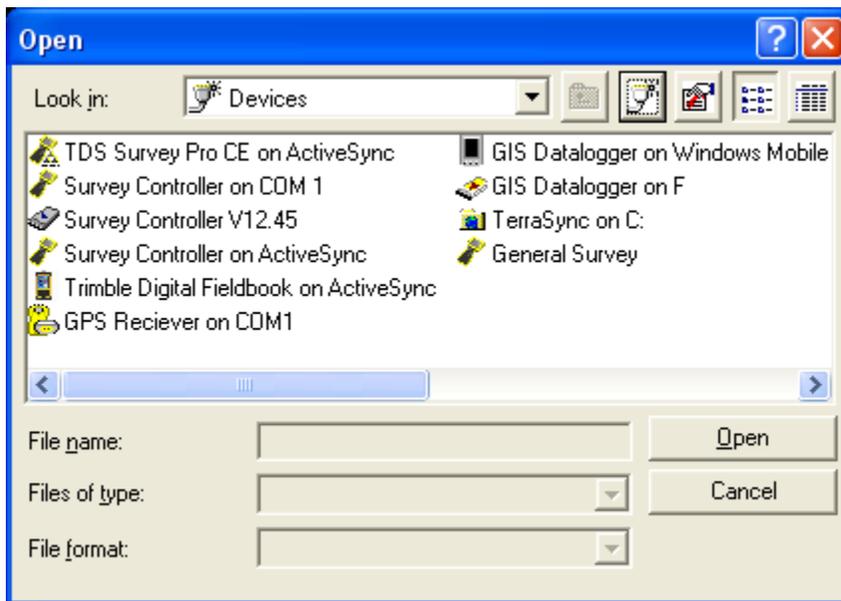
10. Scroll down the list to find General Survey.



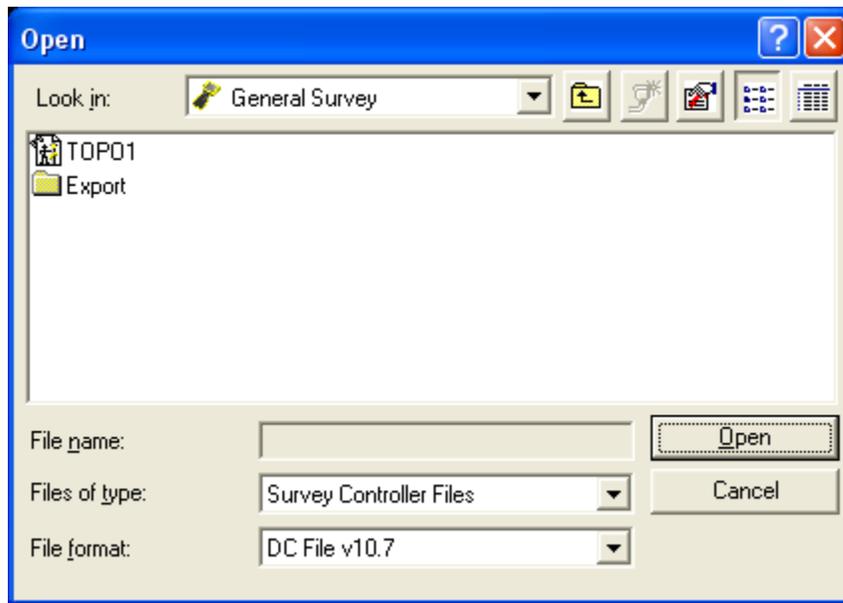
11. Click OK.



12. Enter a name for the device and click Finish.



13. If you have an ActiveSync connection established between your computer and device click on General Survey and click on Open.



Now you have successfully connected to the device using Trimble Access to be able to upload and download data to Trimble Geomatics Office.